

أسئلة الدرس ٧: كيفية اختيار المصادر المتاحة عبر الإنترنت

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# Lesson 7 Questions: How to choose online sources First: Put a sign ( $\checkmark$ ) or a sign (x):

10- Clicking on these links ca 11- Online sources are only				(t (f	)
12- Search engines can lead				(1 (t	) )
13- The Egyptian Knowledge			e for all ages	(t (t	)
14- The Egyptian Knowledge E			-	(t (f	)
15- Digital maps provide cle				(t	)
16- EKB website is considered th				(t	)
17- The Knowledge Bank pro	_			(t	)
18- Museum websites conta			-	(f	)
Second: Choose the correct	answer from th	ne following:			
1- These are helpful for sear	ching different i	media, such as i	mages or videos		
<u>a- online Libraries</u>	b- online M	aps	c- online Museum	S	
2. Examples of library sites h	nave secure and	verified inform	ation.		
a- Alexandria Digital Library	b- EKB		<u>c- Both</u>		
3. Online digital maps such a	as prov	ide clear and a	ccurate directions to th	e	
required places.					
<u>a- Google Maps</u>	b- Facebook	ζ.	c- YouTube		
4. If you need to display a st	reet, or an area	map, we use			
<u>a- digital maps</u>	b- word pro	cessing	c- spreadsheets		
5. Specialized search engine	s are very usefu	I such as			
<u>a- Google and Bing</u>	b- Facebook	ζ.	c- YouTube		
6. Websites include meta information, such as					
a-Keywords.	b- Informati	on about the si	te and its contents.		

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<u>c- All of the above</u>	
7. This allows you to read more about the site before clicking on the link.	
a- URL <u>b- Descriptive information</u> c- Website names	
8. a website's meta information at the bottom of websites.	
a- upper <u>b- bottom</u> c- right	
9- The website is an example of reliable online library websites.	
<u>a- Egyptian Knowledge Bank</u> b- Amazon c- Facebook	
10- One of the most famous search engines on the Internet	
a- Facebook <u>b- Google</u> c- Word	
11- To view museums on your digital device, we use	
a- Electronic museums c- Real museums c- Egyptian Knowledge Bank	
12- Specialized search engines represented by	
a- Gps <u>b- Google</u> c- Google Play	
13- The website provides sources subject to copyright	
<u>a- Egyptian Knowledge Bank</u> b- Computer c- Games	
14- It can provide clear and accurate directions to the required places	
a-Bing <u>b-Google maps</u> c-YouTube	
15- One of the most famous specialized search engines on the Internet.	
<u>a-Bing</u> b-Google maps c-YouTube	
16- If you need to review a street or a map of an area, we use	
a- Digital mapsb- Browsersc- Egyptian Knowledge Bank	
17- You must consider the intellectual property rights of others when using files.	
a- Images b- Sound <u>c- Both</u>	

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أسئلة الدرس ٨: إرشادات للتواصل المتزامن وغير المتزامن

Lesson 8 Choosing between syn	chronous and asynchr	onous comn	nunica	tion	
First: Put a sign ( $\checkmark$ ) or a sign (x):					
1- Synchronous is communication that	at does not occur in real tir	ne.	(f	)	
2- everyone interacting and taking in inf Synchronous communication.	ormation at the same time ι	ising digital toc	ols in (t	)	
3- Examples of digital tools for Synchic television programmers.	ronous communication are	video chats a	and live (t	)	
4- At the time of communication, Eve language that could be upsetting to t		mething , do r	not use (t	)	
5- If you direct your message to a frie	end, he does not need time	to respond.	(f	)	
6- You must give him/her time to resp	pond before sending anoth	ner message.	(t	)	
7- If they need help with online comm	nunication, share what you	u know.	(t	)	
8- Asynchronous communication is re	eal-time communication be	etween people	e. (f	)	
9- synchronous communication is appro	priate when an immediate r	esponse is requ	uired. (t	)	
10- There is no difference between d communication via text messages.	irect face-to-face commun	ication and	(f	)	
11- Recorded voice messages are exa	mples of asynchronous co	mmunication.	. (t	)	
12- Synchronous communication is re exchange opinions and information u			e to (t	)	
13- Asynchronous communication oc	curs between people at th	e same time.	(f	)	
14- It is preferable to be clear when c	communicating online.		(t	)	
15- Asynchronous communication is video chats and live television progra		oetween peop	ole, such (f	as)	
16- Synchronous communication is co	ommunication that does no	ot occur at the	e same f	time	
and does not require an immediate re	esponse.		(f	)	
Second: Choose the correct answer f	Second: Choose the correct answer from the following:				
1- There are types of communication	-				
a-synchronous.	b- asynchronous	<u>c- both</u>			
ICT 5 <sup>th</sup> Grad	de ((4))	Mr- Belal Nasr	0106576	0483	

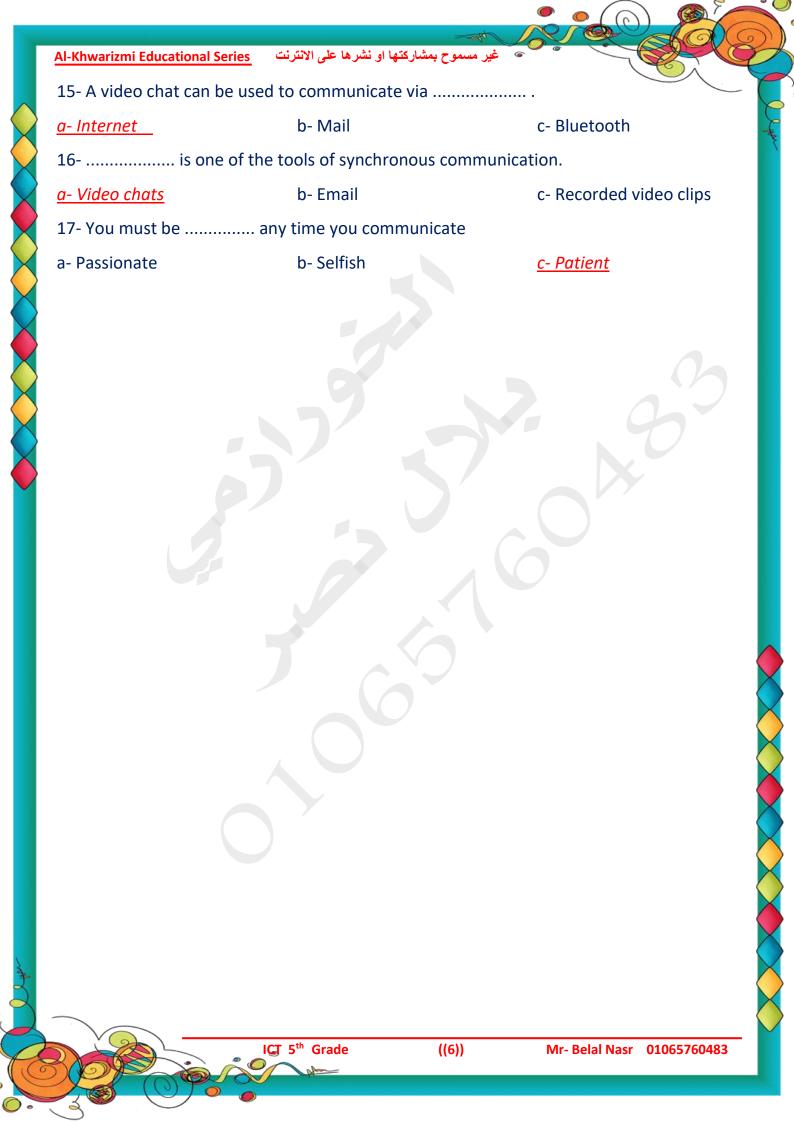
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2- It is real-time communica	ition between people.		
<u>a- synchronous</u> .	b- asynchronous	c- both	
3- It is communication that	does not occur in real time		
a- synchronous.	<u>b- asynchronous</u>	c- both	
4- Examples of digital tools	for synchronous communication.		
a- Email	b- Voice and text messages,	<u>c- Video chat</u>	
5- Examples of digital tools	for asynchronous communication.		
a- Text messages,	b- recorded videos	<u>c- Both</u>	
6- It is useful when you are family and you need an imn	writing about a lighthearted, everyday i nediate or quick response.	matter to friends or	
<u>a- synchronous communica</u>	tion. b- asynchronous communica	tion c- both	
7- it is useful when you are you don't know well .	writing about serious or complicated m	atters with someone	
a- synchronous communica	tion. <u>b- asynchronous communica</u>	<mark>tion</mark> c- both	
8- Whenever you're commu	inicating, you should respect the follow	ing	
a- Be polite and patient	b- Be helpful and clear	<u>c- All of the above</u>	
9- It's for misunde	rstandings to occur when communicati	ng online	
<u>a- easy</u>	c- difficult	c- impossible	
10- You want to tell a close	friend about your day.	<	
<u>a- synchronous communicat</u>	tion. b- asynchronous communica	tion c- both 🤇	
11- You want a family mem	ber's opinion about a problem you're ha	aving.	
a- synchronous communica	tion. <u><i>b- asynchronous communica</i></u>	<mark>tion</mark> c- both	
12- You want to ask your te	acher for extra help.	<	
a- synchronous communica	tion. <u>b- asynchronous communicat</u>	<mark>tion</mark> c- both	
13- You want to ask a classr	nate a quick question about a school pr	oject.	
<u>a- synchronous communicat</u>	tion. b- asynchronous communica	tion c- both	
14- Make sure to read your message to yourself before sending it. Could the recipient misinterpret it? This must be			
a-Patient	b- Cooperative G 5 <sup>th</sup> Grade ((5)) Mr	<u>c- Clear</u> - Belal Nasr 01065760483	

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غير مسموح بمشاركتها او نشرها على الانترنت <u>Al-Khwarizmi Educational Series</u>

الدرس 2 : كيف تعمل الأجهزة الرقمية Lesson2 Questions : How digital devices work First: Put the word (true) or the word (false): 1- It is difficult to install new programs on the Windows OS. (f 2- You will find the downloaded programs in the Pictures and Documents folder. (f ) 3- If you don't use official stores, only download software from reliable sources. (t 4- Updating the software regularly helps to run efficiently. (t 5- Some major updates require a computer restart. (t 6- When updating applications, a window informing you of this does not appear. (f 7- To check for updates in the Android system, go to System  $\rightarrow$  System Updates. (t 8- To Troubleshoot screen freezes in the Android system, press the Alt + Shift + del buttons. (f 9- We use the task manager to shut down any program that is marked as not responding. (t 10- Computers understand data (numbers) through a binary electrical signal (1, 0). (t ) 11- To solve the problem of the screen stopping responding in the Windows system, press and hold the Ctrl+Alt+Del buttons. (t 12- To solve the problem of the screen stopping on Android devices, press Ctrl + Alt + Del. (F 13- Most programs, including versions of Microsoft and the Chrome browser, can be downloaded from the Internet. **(**T 14- To solve the problem of the screen stopping responding on Android devices, press the power button for 30 seconds. **(**T Second: Choose the correct answer from the following: 1- You can search for programs through the Internet and install them on the ..... system. b- Android a- Windows c-Both 2- To install programs in the Android system, click on the application icon from the ...... a- App store (google play) b- Video c- Audio Library 3- Many programs install necessary updates automatically. c-None of the above a- Automatically b- Manually only 4- To install updates in the Windows os, go to the following: a- Start 
Settings 
Update and Security 
Windows update b- System 
→ System Updates c- Press CTRL + DEL + ALT ICT 5<sup>th</sup> Grade ((7)) Mr- Belal Nasr 01065760483

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5- To solve the problem of the	screen freezes in the Wi	ndows os, we press
a- Alt + CTRL + DEL	b- Power button 30 seco	onds c- Low volume
6- To solve the problem of the	screen freezes in the An	droid os, we press
a- Alt + CTRL + DEL	b- Power button 30 seco	onds c- Low volume
7. Understanding helps y	ou know what is happeni	ing when you investigating a
computer problem.		
	b- octal system	c- binary number system
8-1 and 0 mean off in the bina		- Dati
a- On and Off	b- Yes and No	c- Both
9- Of the operating systems or		
a- Windows	b- Android	c- Both
10- The computer tells you	to restart it	
a- Picture	<u>b- Message</u>	c- Video
11- Programs must be program	nmed regularly to help th	em work efficiently.
a- Install	<u>b- Update</u>	c- Delete
12- One of the most famous o	fficial application stores for	or Android devices
a- App Store	b- Google Play Store	c- Both
13- The application store uses	Google Play Store to dow	nload programs on devices
running the operating system.		
a- Windows	b- Mac	<u>c- Android</u>
14- Computers use the system	represented by the two	values 1.0" to express numbers.
a- Decimal	b- Octal	<u>c- Binary</u>
15- It may require some major	updates to computers	
a- Delete updates	b- Shut down the comp	uter <u>c- Restart the computer</u>
16- To increase the efficiency	of software, it must	
a- Install it.	<u>b- Update it.</u>	c- Encrypt it.
17 It is used to s	send, receive, and save inf	formation on digital devices.
a- The binary number system	b- The decimal system	c- The octal system

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أسئلة الدرس ٤: تحديد الاحتياجات لتنفيذ مشروع رقمى				
Lesson4 Questions : Determining the needs for a digital proje	ct			
First: Put the word (true) or the word (false):				
1. Technology is used to collect data in order to plan for the future.	(t	)		
2. It is possible that the final product of your project is a presentation only.	(f	)		
3. It is very important that the group members understand their roles in the project.	(t	)		
4. You cannot insert pictures into a document when using the Paint program.	(f	)		
5. Before starting the project, discuss with your group members about the tools to complete each part of the project.	needec (t	: ;		
6. The word processing program does not allow multiple users around the world the same document.	d to edit (f	)		
7. When you insert an image into your presentation, it must be unrelated to the topic	. (t	)		
8. It is not necessary to plan your research project.	(f	)		
9. Programs such as Paint are used to create websites.	(f	)		
10. Digital tools can be used to present information in an attractive way.	(t	)		
11. It is not important that group members understand their roles in the project starting the project.	t before (f	)		
12. A document or photo can be attached via email.	(t	)		
Second: Choose the correct answer from the following:				
1- One of the tools you may need in a group project				
a- Word and Paint b- E-mail c- All of the above	ve			
2- Use to send your work to other group members or to your teacher				
a- Word b- E-mail c- PowerPoint				
3- The Word program allows numberous users at different locations to edit the document with	same			
a- Internet connection b- Keyboard c- Printer				
4- The things needed to complete the project	4- The things needed to complete the project			
ICT 5 <sup>th</sup> Grade ((9)) Mr- Belal Nasr 01	.06576048	3		

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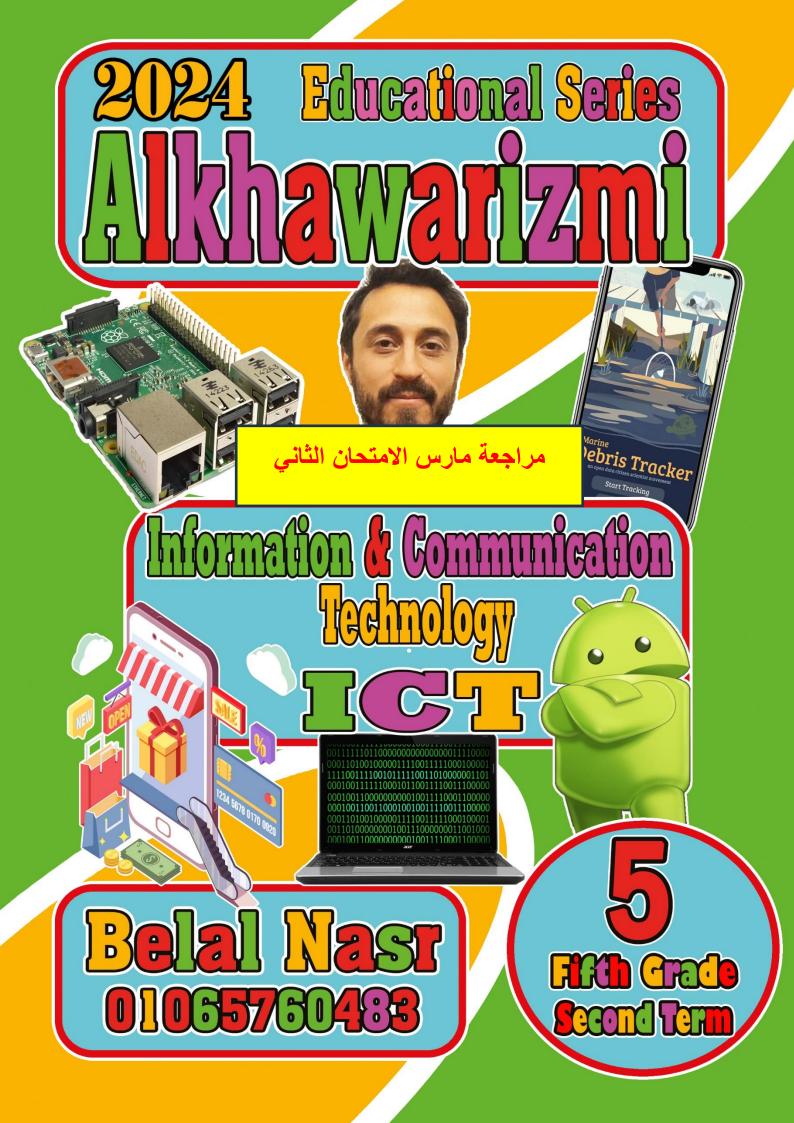
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a- Pictures and Text	b- Data	c- All of the above
5- A program from Microso projects.	ft and it is an efficient program to	o use when working on
a- Microsoft Word	b- Zoom	c- Email
6- You can save the images	that you create and then insert th	nem
a- Microsoft Paint	b- Zoom	c- Email
7- Information can be share	ed and delivered through	
<u>a- Email</u>	b- Registered	c- Documents
8- One of the main element	ts for completing the project is	
a- Images	b- Text and data	<u>c- All of the above</u>
9- The application al document via an Internet co	llows multiple users around the work on the work on the work on the work of the work of the second	vorld to edit the same
a- Paint	<u>b- Word</u>	c- Excel
10- One of the important th	nings when preparing a group pro	ject is
a- Assign roles b-	Limiting the project to one perso	n
c- Working without plannin	g.	
11- You can send the work	to members of your group using .	
a- PowerPoint	<u>b- Email</u>	c- Paint
12- A program that is usefu can be edited.	l in implementing projects and th	rough which the document
<u>a- Word</u>	b- Email	c- Paint
13- The final product of the	project could be	
a- presentation	b- A poster or a film	<u>c- All of the above</u>
14- It enables you to comm	unicatewith others and send an	nd receive messages.
a- Word	B- Paint	<u>c- E-mail</u>

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# أسئلة الدرس ٧: كيفية اختيار المصادر المتاحة عبر الإنترنت

# Lesson 7 Questions: How to choose online sources First: Put a sign ( $\checkmark$ ) or a sign (x):

1- ONLINE LIBRARIES sometimes include dictionaries, thesauruses, and encyclopedias. 2- Alexandria Digital Library (ADL) is an example of Online libraries have secure and verified information.

3- EKB is an example of Online libraries have not secure and verified information. (

4- A Creative Commons search is a resource to find copyright-free information.

5- When searching on websites, you may find information whose sources have not been verified.(

- 6- It is possible to find inaccurate information on websites.
- 7- You must check the online maps with the help of your teacher.
- 8- Specialized search engines are useful, but they may lead you to unreliable and insecure pages.
- 9- The a copyright notice appears at the top of the websites.
- 10- Clicking on these links can help you decide if the site is reliable.
- 11- Online sources are only reliable sources.
- 12- Search engines can lead you to unreliable sources.
- 13- The Egyptian Knowledge Bank displays content suitable for all ages.
- 14- The Egyptian Knowledge Bank contains sources that are not subject to copyright.
- 15- Digital maps provide clear and accurate directions to the required places.
- 16- EKB website is considered the largest digital library that provides a lot of information.
- 17- The Knowledge Bank provides the ability to download files to your devices.
- 18- Museum websites contain dictionaries and encyclopedias.

### Second: Choose the correct answer from the following:

- 1- These are helpful for searching different media, such as images or videos...
- a- online Libraries b- online Maps c- online Museums
- 2. Examples of library sites have secure and verified information.
- a- Alexandria Digital Library b- EKB c-Both

3. Online digital maps such as ..... provide clear and accurate directions to the required places.

- b-Facebook c-YouTube a- Google Maps
- 4. If you need to display a street, or an area map, we use ......
- a- digital maps b- word processing c-spreadsheets
- 5. Specialized search engines are very useful such as .....
- a- Google and Bing b-Facebook c-YouTube
- 6. Websites include meta information, such as .....

a- Keywords.

b-Information about the site and its contents.

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ICT 5<sup>th</sup> Grade

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	c- All of the above		
,	7. This allows you to read more	re about the site before cli	cking on the link.
,	a- URL	b- Descriptive information	on c- Website names
	8. a website's meta information	on at the bottom of websit	ces.
	a- upper	b- bottom	c- right
	9- The website is a	n example of reliable onlin	e library websites.
,	a- Egyptian Knowledge Bank	b- Amazon	c- Facebook
,	10- One of the most famous s	earch engines on the Inter	net
	a- Facebook	b- Google	c- Word
	11- To view museums on your	r digital device, we use	
	a- Electronic museums	c- Real museums	c- Egyptian Knowledge Bank
,	12- Specialized search engines	s represented by	
,	a- Gps	b- Google	c- Google Play
,	13- The website pr	ovides sources subject to c	copyright
	a- Egyptian Knowledge Bank	b- Computer	c- Games
	14- It can provide clear and ac	ccurate directions to the re	equired places
	a- Bing	b- Google maps	c- YouTube
	15- One of the most famous s	pecialized search engines of	on the Internet.
	a- Bing	b- Google maps	c- YouTube
	16- If you need to review a str	reet or a map of an area, w	ve use
	a- Digital maps	b- Browsers	c- Egyptian Knowledge Bank
	17- You must consider the intell		
	a- Images	b- Sound	c- Both
		b- Sound	c- Both

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#### أسئلة الدرس ٨: إرشادات للتواصل المتزامن وغير المتزامن

# Lesson 8 Choosing between synchronous and asynchronous communication First: Put a sign ( $\checkmark$ ) or a sign (x): 1- Synchronous is communication that does not occur in real time. 2- everyone interacting and taking in information at the same time using digital tools in Synchronous communication. 3- Examples of digital tools for Synchronous communication are video chats and live television programmers. 4- At the time of communication, Even if you're upset about something, do not use language that could be upsetting to the recipient. 5- If you direct your message to a friend, he does not need time to respond. 6- You must give him/her time to respond before sending another message. 7- If they need help with online communication, share what you know. 8- Asynchronous communication is real-time communication between people. 9- synchronous communication is appropriate when an immediate response is required. ( 10- There is no difference between direct face-to-face communication and communication via text messages. 11- Recorded voice messages are examples of asynchronous communication. 12- Synchronous communication is real-time communication between people to exchange opinions and information using digital tools such as chat rooms. 13- Asynchronous communication occurs between people at the same time. 14- It is preferable to be clear when communicating online. 15- Asynchronous communication is real-time communication between people, such as video chats and live television programs. 16- Synchronous communication is communication that does not occur at the same time and does not require an immediate response.

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Second: Choose the correct	answer from the following:	
1- There are types of comm	unication, including	
a- synchronous.	b- asynchronous	c- both
2- It is real-time communication	ition between people.	
a- synchronous.	b- asynchronous	c- both
3- It is communication that	does not occur in real time	
a- synchronous.	b- asynchronous	c- both
4- Examples of digital tools	for synchronous communication.	
a- Email	b- Voice and text messages,	c- Video chat
5- Examples of digital tools	for asynchronous communication.	
a- Text messages,	b- recorded videos	c- Both
6- It is useful when you are family and you need an imm	writing about a lighthearted, everyday r nediate or quick response.	matter to friends or
a- synchronous communica	tion. b- asynchronous communicat	tion c- both
7- it is useful when you are you don't know well.	writing about serious or complicated ma	atters with someone
a- synchronous communica	tion. b- asynchronous communicat	tion c- both
8- Whenever you're commu	inicating, you should respect the follow	ing
a- Be polite and patient	b- Be helpful and clear	c- All of the above
9- It's for misunde	rstandings to occur when communication	ng online
a- easy	c- difficult	c- impossible
10- You want to tell a close	friend about your day.	
a- synchronous communica	tion. b- asynchronous communicat	tion c- both
11- You want a family mem	ber's opinion about a problem you're ha	aving.
a- synchronous communica	tion. b- asynchronous communicat	tion c- both
12- You want to ask your te	acher for extra help.	
a- synchronous communica	tion. b- asynchronous communicat	tion c- both
13- You want to ask a classr	nate a quick question about a school pro	oject.
	GT 5 <sup>th</sup> Grade ((5)) Mr	- Belal Nasr 01065760483

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15- A video chat can be used to communicate via a- Internet b- Mail c- Bluetooth 16 is one of the tools of synchronous communication. a- Video chats b- Email c- Recorded video clips 17- You must be any time you communicate	a- synchronous communication. b- asynchronous communication c- both   14- Make sure to read your message to yourself before sending it. Could the recipient   nisinterpret it? This must be   a- Patient b- Cooperative   a- Patient b- Cooperative   15- A video chat can be used to communicate via   a- Internet b- Mail   c- Bluetooth   16   a- Video chats b- Email   c- Recorded video clips   17- You must be			
14- Make sure to read your message to yourself before sending it. Could the recipient misinterpret it? This must be         a- Patient       b- Cooperative       c- Clear         15- A video chat can be used to communicate via	A-4-Make sure to read your message to yourself before sending it. Could the recipient hisinterpret it? This must be I- Patient b- Cooperative c- Clear I- Internet b- Mail c- Bluetooth I Internet b- Mail c- Bluetooth I Wideo chats b- Email c- Recorded video clips I You must be any time you communicate I Passionate b- Selfish c- Patient I Passionate b- Selfish c- Patient	Al-Khwarizmi Educational Seri	مربعہ غیر مسموح بمشارکتھا او نشر ہا علی الانترنت es	
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17- You must be any time you communicate	17- You must beany time you communicate Passionate b- Selfish c- Patient	16 is one o	f the tools of synchronous commu	nication.
	b- Selfish c- Patient	a- Video chats	b- Email	c- Recorded video clips
a- Passionate b- Selfish c- Patient		17- You must be	any time you communicate	
		a- Passionate	b- Selfish	c- Patient

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Lesson2 Questions : How digital devices work أستلة الدرس 2 : كيف تعمل الأجهزة الرقمية First: Put the word (true) or the word (false):

1- It is difficult to install new programs on the Windows OS.

2- You will find the downloaded programs in the Pictures and Documents folder.

3- If you don't use official stores, only download software from reliable sources.

4- Updating the software regularly helps to run efficiently.

5- Some major updates require a computer restart.

6- When updating applications, a window informing you of this does not appear.

7- To check for updates in the Android system, go to System -> System Updates. (

8- To Troubleshoot screen freezes in the Android system, press the Alt + Shift + del buttons.

9- We use the task manager to shut down any program that is marked as not responding.

10- Computers understand data (numbers) through a binary electrical signal (1,0).

11- To solve the problem of the screen stopping responding in the Windows system, press and hold the Ctrl+Alt+Del buttons. (

12- To solve the problem of the screen stopping on Android devices, press Ctrl + Alt + Del.

13- Most programs, including versions of Microsoft and the Chrome browser, can be downloaded from the Internet. (

14- To solve the problem of the screen stopping responding on Android devices, press the power button for 30 seconds. (

## Second: Choose the correct answer from the following:

1- You can search for programs through the Internet and install them on the ...... system.

b- Android a- Windows c-Both 2- To install programs in the Android system, click on the application icon from the ...... a- App store (google play) b- Video c- Audio Library 3- Many programs install necessary updates automatically. c-None of the above a- Automatically b- Manually only 4- To install updates in the Windows os, go to the following: a- Start 
Settings 
Update and Security 
Windows update b- System 
→ System Updates c- Press CTRL + DEL + ALT ICT 5<sup>th</sup> Grade ((7)) Mr- Belal Nasr 01065760483

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5- To solve the problem of the	e screen freezes in the Wi	indows os, we press
a- Alt + CTRL + DEL	b- Power button 30 sec	onds c- Low volume
6- To solve the problem of the	e screen freezes in the An	ndroid os, we press
a- Alt + CTRL + DEL	b- Power button 30 sec	onds c- Low volume
7. Understanding helps	you know what is happen	ing when you investigating a
computer problem.		
a- decimal system	b- octal system	c- binary number system
8- 1 and 0 mean off in the bin	ary number system.	
a- On and Off	b- Yes and No	c- Both
9- Of the operating systems o		
a- Windows	b- Android	c- Both
10- The computer tells you	to restart it	again
a- Picture	b- Message	c- Video
11- Programs must be program	mmed regularly to help th	nem work efficiently.
a- Install	b- Update	c- Delete
12- One of the most famous o	official application stores f	or Android devices
a- App Store	b- Google Play Store	c- Both
13- The application store uses	Google Play Store to dow	vnload programs on devices
running the operating system		
a- Windows	b- Mac	c- Android
14- Computers use the system	represented by the two	values 1.0" to express numbers.
a- Decimal	b- Octal	c- Binary
15- It may require some majo	r updates to computers	
a- Delete updates	b- Shut down the comp	uter c- Restart the computer
16- To increase the efficiency	of software, it must	
a- Install it.	b- Update it.	c- Encrypt it.
17 It is used to	send, receive, and save in	formation on digital devices.
a- The binary number system	b- The decimal system	c- The octal system

((8))

ICT 5<sup>th</sup> Grade

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أسئلة الدرس ٤: تحديد الاحتياجات لتنفيذ مشروع رقمي	
Lesson4 Questions : Determining the needs for a digital pro	oject
First: Put the word (true) or the word (false):	
1. Technology is used to collect data in order to plan for the future.	( )
2. It is possible that the final product of your project is a presentation only.	( )
3. It is very important that the group members understand their roles in the project	t. ( )
4. You cannot insert pictures into a document when using the Paint program	. ( )
5. Before starting the project, discuss with your group members about the to to complete each part of the project.	ools needed
6. The word processing program does not allow multiple users around the word the same document.	orld to edit ( )
7. When you insert an image into your presentation, it must be unrelated to the to	pic. ( )
8. It is not necessary to plan your research project.	( )
9. Programs such as Paint are used to create websites.	( )
10. Digital tools can be used to present information in an attractive way.	( )
11. It is not important that group members understand their roles in the project.	ject before (  )
12. A document or photo can be attached via email.	( )
Second: Choose the correct answer from the following:	
1- One of the tools you may need in a group project	
a- Word and Paint b- E-mail c- All of the a	bove
2- Use to send your work to other group members or to your teacher	er
a- Word b- E-mail c- PowerPoin	t
3- The Word program allows numberous users at different locations to edit t document with	he same
a-Internet connection b- Keyboard c- Printer	
4- The things needed to complete the project	
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a- Pictures and Text	b- Data	c- All of the above
5- A program from Microso projects.	ft and it is an efficient program to	o use when working on
a- Microsoft Word	b- Zoom	c- Email
6- You can save the images that you create and then insert them		
a- Microsoft Paint	b- Zoom	c- Email
7- Information can be share	ed and delivered through	
a- Email	b- Registered	c- Documents
8- One of the main elements for completing the project is		
a- Images	b- Text and data	c- All of the above
9- The application a document via an Internet c	llows multiple users around the w onnection.	vorld to edit the same
a- Paint	b- Word	c- Excel
10- One of the important things when preparing a group project is		
a- Assign roles b-	Limiting the project to one perso	n
c- Working without plannin	g.	
11- You can send the work	to members of your group using .	
a- PowerPoint	b- Email	c- Paint
12- A program that is usefu can be edited.	l in implementing projects and th	rough which the document
a- Word	b- Email	c- Paint
13- The final product of the project could be		
a- presentation	b- A poster or a film	c- All of the above
14- It enables you to communicatewith others and send and receive messages.		
a- Word	B- Paint	c- E-mail

No

C

((10))